



Office use


Maid No. KMG5226AC

**申請人資料**

**Applicant's Information Sheet**

姓名 Name Arcelyn

性別 Gender Female 婚姻狀況 Marital Status Married

國籍 Nationality Filipino 種族 Race Mindanao 膚色 Complexion Brown skin

年齡 Age 27 生肖 Chinese Zodiac Pig 星座 Horoscope Capricorn

身高 Height 156 cm 體重 Weight 51 kg 宗教 Religion Christian

住址 Address South Cotabato, Philippines

教育 Education Vocational (graduate) 專修科目 Course Taken Hotel and Restaurant Management



證書 / 執照 Certificate / Licence (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

以往受僱為傭工紀錄 Previous Employment as a Domestic Helper (Summary)

工作地點 Country	(1) <u>Philippines</u>	(2) _____	(3) _____
年期 Years	(1) <u>2 years</u>	(2) _____	(3) _____

擅長技能 Special Abilities (1) Baby Care (2) Child Care (3) Cooking (4) Cleaning



面試評價 Interview Appraise	差 Poor	平 Average	中等 Fair	好 Good
個人表現 Personality	( )	( )	( )	( ✓ )
儀容 Facial Expression	( )	( )	( )	( ✓ )
家務 Housework	( )	( )	( )	( ✓ )
照顧嬰兒 Baby Care	( )	( )	( )	( ✓ )
照顧兒童 Child Care	( )	( )	( )	( ✓ )
照顧長者/傷殘 Elderly/Disabled Care	( )	( )	( ✓ )	( )
烹飪 Cooking	( )	( )	( )	( ✓ )
英語會話 Oral English	( )	( )	( )	( ✓ )
廣東話 Cantonese	( ✓ )	( )	( )	( )
普通話 Mandarin	( ✓ )	( )	( )	( )
其他語言 Other Language	<u>English/Tagalog</u>			

**備註 Remarks**

She worked in the Philippines for 2 years as DH and finished contract. She can take care of a baby and can assist the needs of the young children. She make sure to provide and give their daily needs. She can do tutoring too and can make healthy foods to them. She is good in cooking Filipino foods and willing to learn Chinese cooking. She does all the household works very well. She took care of her own child since birth. She can take care of an elderly and pets too. She looks kind, honest and trustworthy person. Completed 2 doses of Covid-19.

以上資料由申請人提供及確認以上資料正確無訛，  
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以往受僱為傭工紀錄

Previous Employment as a Domestic Helper

(1) 僱主姓名 Name of Employer Mrs. Dayanghirang 僱主國籍 Nationality Filipino 工作地點 Country Philippines  
 主要工作 Job Description  烹飪  家務  醫務護理 工作期間 由 From 05 May 2021 至 To 18 May 2023  
 照顧 Care of  嬰兒  兒童  長者  傷殘  臥床  寵物 離職原因 Reason Leaving Finished Contract  
 成人 Adult 2 兒童 Child 2(B) / 1(G) 年齡 Age 10,3 / 5 嬰兒 Baby 3mth(G) 長者 Elderly 傷殘 Disabled 臥床 Bedridden 臥床 Bedridden

(2) 僱主姓名 Name of Employer \_\_\_\_\_ 僱主國籍 Nationality \_\_\_\_\_ 工作地點 Country \_\_\_\_\_  
 主要工作 Job Description  烹飪  家務  醫務護理 工作期間 由 From \_\_\_\_\_ 至 To \_\_\_\_\_  
 照顧 Care of  嬰兒  兒童  長者  傷殘  臥床  寵物 離職原因 Reason Leaving \_\_\_\_\_  
 成人 Adult \_\_\_\_\_ 兒童 Child \_\_\_\_\_ 年齡 Age \_\_\_\_\_ 嬰兒 Baby \_\_\_\_\_ 長者 Elderly \_\_\_\_\_ 傷殘 Disabled \_\_\_\_\_ 臥床 Bedridden \_\_\_\_\_

依次序做得最好家務

Proficiency Rank (No.1 BEST to No.15)

<input type="checkbox"/> 3 烹飪 Cooking	<input type="checkbox"/> 5 洗燙衣服 Washing & Ironing	<input type="checkbox"/> 4 清潔 Cleaning	<input type="checkbox"/> 1 照顧嬰兒 Baby Care	<input type="checkbox"/> 2 照顧兒童 Child Care
<input type="checkbox"/> 6 學童輔導 Child Tutoring	<input type="checkbox"/> 8 照顧長者 Elderly Care	<input type="checkbox"/> 照顧傷殘 Disabled Care	<input type="checkbox"/> 照顧臥床 Bedridden Care	<input type="checkbox"/> 7 照顧寵物 Pet Care
<input type="checkbox"/> 藥理 Pharmacology	<input type="checkbox"/> 駕駛 Driving	<input type="checkbox"/> 洗車 Car Washing	<input type="checkbox"/> 9 園藝打理 Gardening	

工作能力及經驗

Work Ability & Experience

	有經驗 Experience	願意學習 Willing To Learn
(1) 照顧初生至三個月大嬰兒 Take care of newborn to 3 months baby. <u>Employer</u>	( ✓ )	( )
(2) 照顧三至十二個月大嬰兒。 Take care of 3 to 12 months baby. <u>Employer</u>	( ✓ )	( )
(3) 照顧一至五歲小孩。 Take care of children 1 to 5 years old. <u>Employer</u>	( ✓ )	( )
(4) 照顧五歲以上孩童。 Take care of children over 5 years old. <u>Employer</u>	( ✓ )	( )
(5) 輔導學童工課。 Tutoring Children. <u>Employer</u>	( ✓ )	( )
(6) 照顧長者。 Take care of elderly. <u>Own Grandmother 82F Weak</u>	( ✓ )	( )
(7) 照顧臥床。 Take care of bedridden. <u>No Experience</u>	( )	( ✓ )
(8) 照顧傷殘。 Take care of disabled. <u>No Experience</u>	( )	( ✓ )
(9) 一般家務。 General household chores. <u>Employer</u>	( ✓ )	( )
(10) 照料寵物。 Take care of pets <u>Own Pets-1 small dog / Rabbits (feeding)</u>	( ✓ )	( )
(11) 護理寵物偏好 Preference for Pets Care <u>Willing to take care dog</u>	( )	( ✓ )
(12) 中菜烹飪 Chinese Food Cooking _____	( )	( ✓ )
(13) 西餐烹飪 Western Food Cooking _____	( )	( ✓ )
(14) 使用家庭電器 Using Home Appliances <u>Yes</u>	( ✓ )	( )
(15) 手洗衣服 Hand Washing Laundry <u>Yes</u>	( ✓ )	( )
(16) 簡單縫紉 Simple Sewing <u>Yes</u>	( ✓ )	( )
(17) 洗車 Car Washing <u>No</u>	( )	( ✓ )
(18) 園務 Garden Keeping <u>Own Garden-Planting, Watering, Cultivating</u>	( ✓ )	( )

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家庭狀況

Family Status

配偶名 \_\_\_\_\_ 配偶年齡 \_\_\_\_\_ 配偶職業 \_\_\_\_\_  
Name of Spouse \_\_\_\_\_ Age of Spouse 37 Spouse's Occupation Businessman

兒子年齡 \_\_\_\_\_ 女兒年齡 \_\_\_\_\_ 兄弟年齡 \_\_\_\_\_  
Son's Age 3 Daughter's Age \_\_\_\_\_ Brother's Age 24 / 21 / 15 / 8

姊妹年齡 \_\_\_\_\_ 家中排行 \_\_\_\_\_ 父親年齡 \_\_\_\_\_ 母親年齡 \_\_\_\_\_  
Sister's Age 26 / 18 Rank in the family 1 Father's Age 54 Mother's Age 45

個人嗜好 \_\_\_\_\_  
Personal Hobby \_\_\_\_\_

一般資料

General Information

(✓) 是 (x) 否  
Yes No

- (1) 申請人曾經申請來港工作  
Applicant has ever applied to work in Hong Kong \_\_\_\_\_ ( X )
- (2) 申請人之前曾經在港工作  
Applicants has ever worked in Hong Kong before \_\_\_\_\_ ( X )
- (3) 申請人對某些食物/藥物過敏  
Applicant is allergic to some food/medicine \_\_\_\_\_ ( X )
- (4) 申請人在過去5年中曾接受過手術  
Applicant has had surgery in the past 5 years \_\_\_\_\_ ( X )
- (5) 申請人有皮膚問題  
Applicant has a skin problem \_\_\_\_\_ ( X )
- (6) 申請人的部分肢體有別於常人  
Part of the applicant's body is different from ordinary \_\_\_\_\_ ( X )
- (7) 懂駕駛  
Applicant can drive \_\_\_\_\_ ( X )
- (8) 申請人吸煙  
Applicant smoking \_\_\_\_\_ ( X )
- (9) 申請人接受每週休息日安排在平日  
Applicant accept weekly rest day on weekdays \_\_\_\_\_ ( ✓ )
- (10) 申請人接受在有需要時額外工作  
Applicant accept extra duties when necessary \_\_\_\_\_ ( ✓ )
- (11) 申請人保持日常個人衛生  
Applicant maintain daily personal hygiene \_\_\_\_\_ ( ✓ )
- (12) 申請人偏食  
Applicant is a picky eater \_\_\_\_\_ ( X )
- (13) 申請人可接觸豬肉  
Applicant can touch pork \_\_\_\_\_ ( ✓ )
- (14) 申請人可進食豬肉  
Applicant can eat pork \_\_\_\_\_ ( ✓ )

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