



Office use


Maid No. KMM3777AH

**申請人資料**

**Applicant's Information Sheet**

姓名 Name Glenda

性別 Gender Female      婚姻狀況 Marital Status Single

國籍 Nationality Filipino      種族 Race Luzon      膚色 Complexion Brown

年齡 Age 34      生肖 Chinese Zodiac Horse      星座 Horoscope Scorpio

身高 Height 156 cm      體重 Weight 66 kg      宗教 Religion Roman Catholic

住址 Address Isabela, Philippines

教育 Education College (1 year)      專修科目 Course Taken Bachelor of Computer Science



證書 / 執照 Certificate / Licence (1)      (2)      (3)

以往受僱為傭工紀錄 Previous Employment as a Domestic Helper (Summary)

工作地點 Country	<u>(1) Philippines</u>	<u>(2) Hong Kong</u>	<u>(3) Jordan</u>
年期 Years	<u>(1) 2 years</u>	<u>(2) 1 years 10 mths</u>	<u>(3) 2 years 1 mths</u>

擅長技能 Special Abilities (1) Child Care      (2) Cleaning      (3) Washing & Ironing      (4) Cooking



面試評價 Interview Appraise	差 Poor	平 Average	中等 Fair	好 Good
個人表現 Personality	( )	( )	( )	( ✓ )
儀容 Facial Expression	( )	( )	( )	( ✓ )
家務 Housework	( )	( )	( )	( ✓ )
照顧嬰兒 Baby Care	( )	( ✓ )	( )	( )
照顧兒童 Child Care	( )	( )	( )	( ✓ )
照顧長者/傷殘 Elderly/Disabled Care	( )	( ✓ )	( )	( )
烹飪 Cooking	( )	( )	( )	( ✓ )
英語會話 Oral English	( )	( )	( ✓ )	( )
廣東話 Cantonese	( ✓ )	( )	( )	( )
普通話 Mandarin	( ✓ )	( )	( )	( )
其他語言 Other Language	<u>English/Tagalog</u>			

**備註 (Remarks)**

She has 5 years & 11 months working experience in Philippines, Jordan & Hong Kong. She loves to look after children. She assisted them in their bath, changing clothes, preparing their needs to school, making their favorite foods. She get along well with children. She can cook Filipino foods & can do basic Chinese cooking. She's willing to learn & improve her cooking skill. She can perform housekeeping duties. She loves pets too. She's simple, responsible, & looks hardworking.

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以往受僱為傭工紀錄

Previous Employment as a Domestic Helper

(1) 僱主姓名 Name of Employer Mrs. Puntalan 僱主國籍 Nationality Filipino 工作地點 Country Philippines  
 主要工作 Job Description  烹飪 Cooking  家務 Housework  醫務護理 Nursing 工作期間 Period 由 From 30 Jun 2022 至 To 30 Jun 2024  
 照顧 Care of  嬰兒 Baby  兒童 Children  長者 Elderly  傷殘 Disabled  臥床 Bedridden  寵物 Pet 離職原因 Reason Leaving Finished Contract  
 成人 Adult 2 兒童 Child 2(G) 年齡 Age 2,5 嬰兒 Baby 長者 Elderly 傷殘 Disabled 臥床 Bedridden

(2) 僱主姓名 Name of Employer Ms. Kong 僱主國籍 Nationality Chinese 工作地點 Country Hong Kong  
 主要工作 Job Description  烹飪 Cooking  家務 Housework  醫務護理 Nursing 工作期間 Period 由 From 10 Oct 2017 至 To 01 Sep 2019  
 照顧 Care of  嬰兒 Baby  兒童 Children  長者 Elderly  傷殘 Disabled  臥床 Bedridden  寵物 Pet 離職原因 Reason Leaving Family Matter  
 成人 Adult 2 兒童 Child 1(B) 年齡 Age 10 嬰兒 Baby 長者 Elderly 傷殘 Disabled 臥床 Bedridden

依次序做得最好家務

Proficiency Rank (No.1 BEST to No.15)

<input type="checkbox"/> 4 烹飪 Cooking	<input type="checkbox"/> 3 洗燙衣服 Washing & Ironing	<input type="checkbox"/> 2 清潔 Cleaning	<input type="checkbox"/> 照顧嬰兒 Baby Care	<input type="checkbox"/> 1 照顧兒童 Child Care
<input type="checkbox"/> 6 學童輔導 Child Tutoring	<input type="checkbox"/> 照顧長者 Elderly Care	<input type="checkbox"/> 照顧傷殘 Disabled Care	<input type="checkbox"/> 照顧臥床 Bedridden Care	<input type="checkbox"/> 5 照顧寵物 Pet Care
<input type="checkbox"/> 藥理 Pharmacology	<input type="checkbox"/> 駕駛 Driving	<input type="checkbox"/> 7 洗車 Car Washing	<input type="checkbox"/> 8 園藝打理 Gardening	

工作能力及經驗

Work Ability & Experience

	有經驗 Experience	願意學習 Willing To Learn
(1) 照顧初生至三個月大嬰兒 Take care of newborn to 3 months baby.	( )	( <input checked="" type="checkbox"/> )
(2) 照顧三至十二個月大嬰兒。 Take care of 3 to 12 months baby.	( )	( <input checked="" type="checkbox"/> )
(3) 照顧一至五歲小孩。 Take care of children 1 to 5 years old. Employer	( <input checked="" type="checkbox"/> )	( )
(4) 照顧五歲以上孩童。 Take care of children over 5 years old. Employer	( <input checked="" type="checkbox"/> )	( )
(5) 輔導學童工課。 Tutoring Children. Employer	( <input checked="" type="checkbox"/> )	( )
(6) 照顧長者。 Take care of elderly.	( )	( <input checked="" type="checkbox"/> )
(7) 照顧臥床。 Take care of bedridden.	( )	( <input checked="" type="checkbox"/> )
(8) 照顧傷殘。 Take care of disabled.	( )	( <input checked="" type="checkbox"/> )
(9) 一般家務。 General household chores. Employer	( <input checked="" type="checkbox"/> )	( )
(10) 照料寵物。 Take care of pets Employer's pet, 1 small cat, Feeding, Grooming	( <input checked="" type="checkbox"/> )	( )
(11) 護理寵物偏好 Preference for Pets Care Willing to take care dog	( )	( <input checked="" type="checkbox"/> )
(12) 中菜烹飪 Chinese Food Cooking Can cook basic Chinese food & willing to learn more	( <input checked="" type="checkbox"/> )	( )
(13) 西餐烹飪 Western Food Cooking	( )	( <input checked="" type="checkbox"/> )
(14) 使用家庭電器 Using Home Appliances Yes	( <input checked="" type="checkbox"/> )	( )
(15) 手洗衣服 Hand Washing Laundry Yes	( <input checked="" type="checkbox"/> )	( )
(16) 簡單縫紉 Simple Sewing Yes	( <input checked="" type="checkbox"/> )	( )
(17) 洗車 Car Washing Employer's 5 cars, once a month	( <input checked="" type="checkbox"/> )	( )
(18) 園務 Garden Keeping Employer's garden, planting, watering of plants	( <input checked="" type="checkbox"/> )	( )

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家庭狀況

Family Status

配偶名 \_\_\_\_\_ 配偶年齡 \_\_\_\_\_ 配偶職業 \_\_\_\_\_  
Name of Spouse \_\_\_\_\_ Age of Spouse \_\_\_\_\_ Spouse's Occupation \_\_\_\_\_

兒子年齡 \_\_\_\_\_ 女兒年齡 \_\_\_\_\_ 兄弟年齡 \_\_\_\_\_ 37 / 31  
Son's Age \_\_\_\_\_ Daughter's Age \_\_\_\_\_ Brother's Age \_\_\_\_\_

姊妹年齡 \_\_\_\_\_ 36 \_\_\_\_\_ 家中排行 \_\_\_\_\_ 3 \_\_\_\_\_ 父親年齡 \_\_\_\_\_ 60 \_\_\_\_\_ 母親年齡 \_\_\_\_\_ 56  
Sister's Age \_\_\_\_\_ Rank in the family \_\_\_\_\_ Father's Age \_\_\_\_\_ Mother's Age \_\_\_\_\_

個人嗜好 \_\_\_\_\_  
Personal Hobby Cooking, Cleaning, Marketing

一般資料

General Information

(✓) 是 (x) 否  
Yes No

- (1) 申請人曾經申請來港工作  
Applicant has ever applied to work in Hong Kong 2017 (✓)
- (2) 申請人之前曾經在港工作  
Applicants has ever worked in Hong Kong before 2017 - 2019 (✓)
- (3) 申請人對某些食物/藥物過敏  
Applicant is allergic to some food/medicine \_\_\_\_\_ (x)
- (4) 申請人在過去5年中曾接受過手術  
Applicant has had surgery in the past 5 years \_\_\_\_\_ (x)
- (5) 申請人有皮膚問題  
Applicant has a skin problem \_\_\_\_\_ (x)
- (6) 申請人的部分肢體有別於常人  
Part of the applicant's body is different from ordinary \_\_\_\_\_ (x)
- (7) 懂駕駛  
Applicant can drive \_\_\_\_\_ (x)
- (8) 申請人吸煙  
Applicant smoking \_\_\_\_\_ (x)
- (9) 申請人接受每週休息日安排在平日  
Applicant accept weekly rest day on weekdays \_\_\_\_\_ (✓)
- (10) 申請人接受在有需要時額外工作  
Applicant accept extra duties when necessary \_\_\_\_\_ (✓)
- (11) 申請人保持日常個人衛生  
Applicant maintain daily personal hygiene \_\_\_\_\_ (✓)
- (12) 申請人偏食  
Applicant is a picky eater \_\_\_\_\_ (x)
- (13) 申請人可接觸豬肉  
Applicant can touch pork \_\_\_\_\_ (✓)
- (14) 申請人可進食豬肉  
Applicant can eat pork \_\_\_\_\_ (✓)

以上資料由申請人提供及確認以上資料正確無訛，若資料不符必須由申請人承擔責任  
All information given above were provided & confirmed by applicant. Applicant is liable for all responsibilities for any false information found.

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以往受僱為傭工紀錄

Previous Employment as a Domestic Helper

(3) 僱主姓名 Ms. Fleifel 僱主國籍 British 工作地點 Jordan  
Name of Employer Ms. Fleifel Nationality British Country Jordan  
主要工作  烹飪  家務  醫務護理 工作期間 由 27 Feb 2013 至 10 Apr 2015  
Job Description  Cooking  Housework  Nursing Period From 27 Feb 2013 To 10 Apr 2015  
照顧  嬰兒  兒童  長者  傷殘  臥床  寵物 離職原因 Finished Contract  
Care of  Baby  Children  Elderly  Disable  Bedridden  Pet Reason Leaving Finished Contract  
成人 2 兒童 2(B) / 1(G) 年齡 2, 12 / 6 嬰兒          長者          傷殘          臥床           
Adult 2 Child 2(B) / 1(G) Age 2, 12 / 6 Baby          Elderly          Disabled          Bedridden