



Office use


Maid No. KMM4415AA

**申請人資料**

**Applicant's Information Sheet**

姓名 Name Grace

性別 Gender Female      婚姻狀況 Marital Status Separated

國籍 Nationality Filipino      種族 Race Visayas      膚色 Complexion Brown

年齡 Age 35      生肖 Chinese Zodiac Snake      星座 Horoscope Libra

身高 Height 161 cm      體重 Weight 70 kg      宗教 Religion Roman Catholic

住址 Address Masbate, Philippines

教育 Education Senior High Graduate      專修科目 Course Taken \_\_\_\_\_



證書 / 執照 Certificate / Licence (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

以往受僱為傭工紀錄 Previous Employment as a Domestic Helper (Summary)

工作地點 Country	(1) <u>Qatar</u>	(2) <u>Philippines</u>	(3) _____
年期 Years	(1) <u>2 years 5 mths</u>	(2) <u>6 years</u>	(3) _____

擅長技能 Special Abilities (1) Child Care      (2) Cooking      (3) Cleaning      (4) Washing & Ironing



面試評價 Interview Appraise	差 Poor	平 Average	中等 Fair	好 Good
個人表現 Personality	( )	( )	( )	( ✓ )
儀容 Facial Expression	( )	( )	( )	( ✓ )
家務 Housework	( )	( )	( )	( ✓ )
照顧嬰兒 Baby Care	( )	( )	( ✓ )	( )
照顧兒童 Child Care	( )	( )	( )	( ✓ )
照顧長者/傷殘 Elderly/Disabled Care	( )	( )	( ✓ )	( )
烹飪 Cooking	( )	( )	( )	( ✓ )
英語會話 Oral English	( )	( )	( ✓ )	( )
廣東話 Cantonese	( ✓ )	( )	( )	( )
普通話 Mandarin	( ✓ )	( )	( )	( )
其他語言 Other Language	<u>English/Tagalog</u>			

**備註 (Remarks)**

She has 8 years & 5 months working experienced in Qatar & Philippines. She works with a nurse & serve 5 member of the family. She was in-charge for all housework, cooking, taking care of the children. She took care of the children patiently, assist them in all their needs, play with them to get along with. She can cook Filipino & Arabic foods. She's willing to learn Chinese cooking. She perform household chores & works independently. Assisted in taking care of elderly sometimes. She took care of her own child. She's polite & responsible.

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以往受僱為傭工紀錄

Previous Employment as a Domestic Helper

(1) 僱主姓名 Name of Employer Mrs. Almuhanadi 僱主國籍 Nationality Arab 工作地點 Country Qatar  
 主要工作 Job Description  烹飪 Cooking  家務 Housework  醫務護理 Nursing 工作期間 Period 由 From 27 Jun 2021 至 To 09 Dec 2023  
 照顧 Care of  嬰兒 Baby  兒童 Children  長者 Elderly  傷殘 Disabled  臥床 Bedridden  寵物 Pet 離職原因 Reason Leaving Finished Contract  
 成人 Adult 2 兒童 Child 1(B) / 1(G) 年齡 Age 5 / 2 嬰兒 Baby 長者 Elderly 71(F) 傷殘 Disabled 臥床 Bedridden

(2) 僱主姓名 Name of Employer Mrs. Koga 僱主國籍 Nationality Filipino 工作地點 Country Philippines  
 主要工作 Job Description  烹飪 Cooking  家務 Housework  醫務護理 Nursing 工作期間 Period 由 From 01 Jun 2015 至 To 01 Jun 2021  
 照顧 Care of  嬰兒 Baby  兒童 Children  長者 Elderly  傷殘 Disabled  臥床 Bedridden  寵物 Pet 離職原因 Reason Leaving Finished Contract  
 成人 Adult 3 兒童 Child 1(B) / 1(G) 年齡 Age 10 / 4 嬰兒 Baby 長者 Elderly 傷殘 Disabled 臥床 Bedridden

依次序做得最好家務

Proficiency Rank (No.1 BEST to No.15)

2 烹飪 Cooking	4 洗燙衣服 Washing & Ironing	3 清潔 Cleaning	6 照顧嬰兒 Baby Care	1 照顧兒童 Child Care
7 學童輔導 Child Tutoring	5 照顧長者 Elderly Care	<input type="checkbox"/> 照顧傷殘 Disabled Care	<input type="checkbox"/> 照顧臥床 Bedridden Care	8 照顧寵物 Pet Care
<input type="checkbox"/> 藥理 Pharmacology	<input type="checkbox"/> 駕駛 Driving	9 洗車 Car Washing	10 園藝打理 Gardening	

工作能力及經驗

Work Ability & Experience

	有經驗 Experience	願意學習 Willing To Learn
(1) 照顧初生至三個月大嬰兒 Take care of newborn to 3 months baby. <u>Myself</u>	( ✓ )	( )
(2) 照顧三至十二個月大嬰兒。 Take care of 3 to 12 months baby. <u>Myself</u>	( ✓ )	( )
(3) 照顧一至五歲小孩。 Take care of children 1 to 5 years old. <u>Employer</u>	( ✓ )	( )
(4) 照顧五歲以上孩童。 Take care of children over 5 years old. <u>Employer</u>	( ✓ )	( )
(5) 輔導學童工課。 Tutoring Children. <u>Employer</u>	( ✓ )	( )
(6) 照顧長者。 Take care of elderly. <u>Employer's mother (Weak)</u>	( ✓ )	( )
(7) 照顧臥床。 Take care of bedridden. _____	( )	( ✓ )
(8) 照顧傷殘。 Take care of disabled. _____	( )	( ✓ )
(9) 一般家務。 General household chores. <u>Employer</u>	( ✓ )	( )
(10) 照料寵物。 Take care of pets <u>Employer's pets 2 cats, feeding &amp; bathing</u>	( ✓ )	( )
(11) 護理寵物偏好 Preference for Pets Care <u>Willing to take care dog</u>	( )	( ✓ )
(12) 中菜烹飪 Chinese Food Cooking _____	( )	( ✓ )
(13) 西餐烹飪 Western Food Cooking _____	( )	( ✓ )
(14) 使用家庭電器 Using Home Appliances <u>Yes</u>	( ✓ )	( )
(15) 手洗衣服 Hand Washing Laundry <u>Yes</u>	( ✓ )	( )
(16) 簡單縫紉 Simple Sewing <u>Yes</u>	( ✓ )	( )
(17) 洗車 Car Washing <u>Employer's 1 car, daily wash</u>	( ✓ )	( )
(18) 園務 Garden Keeping <u>Employer's garden, daily watering of plants</u>	( ✓ )	( )

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家庭狀況

Family Status

配偶名 \_\_\_\_\_ 配偶年齡 \_\_\_\_\_ 配偶職業 \_\_\_\_\_  
Name of Spouse \_\_\_\_\_ Age of Spouse \_\_\_\_\_ Spouse's Occupation \_\_\_\_\_

兒子年齡 \_\_\_\_\_ 女兒年齡 \_\_\_\_\_ 兄弟年齡 \_\_\_\_\_  
Son's Age \_\_\_\_\_ Daughter's Age \_\_\_\_\_ 11 \_\_\_\_\_ Brother's Age \_\_\_\_\_ 38 \_\_\_\_\_

姊妹年齡 \_\_\_\_\_ 家中排行 \_\_\_\_\_ 父親年齡 \_\_\_\_\_ 母親年齡 \_\_\_\_\_  
Sister's Age \_\_\_\_\_ Rank in the family \_\_\_\_\_ 2 \_\_\_\_\_ Father's Age \_\_\_\_\_ 57 \_\_\_\_\_ Mother's Age \_\_\_\_\_ 56 \_\_\_\_\_

個人嗜好 \_\_\_\_\_  
Personal Hobby \_\_\_\_\_  
Cooking, cleaning, taking care & playing with the children

一般資料

General Information

(✓) 是 (x) 否  
Yes No

- (1) 申請人曾經申請來港工作 \_\_\_\_\_ ( X )  
Applicant has ever applied to work in Hong Kong \_\_\_\_\_
- (2) 申請人之前曾經在港工作 \_\_\_\_\_ ( X )  
Applicants has ever worked in Hong Kong before \_\_\_\_\_
- (3) 申請人對某些食物/藥物過敏 \_\_\_\_\_ ( X )  
Applicant is allergic to some food/medicine \_\_\_\_\_
- (4) 申請人在過去5年中曾接受過手術 \_\_\_\_\_ ( X )  
Applicant has had surgery in the past 5 years \_\_\_\_\_
- (5) 申請人有皮膚問題 \_\_\_\_\_ ( X )  
Applicant has a skin problem \_\_\_\_\_
- (6) 申請人的部分肢體有別於常人 \_\_\_\_\_ ( X )  
Part of the applicant's body is different from ordinary \_\_\_\_\_
- (7) 懂駕駛 \_\_\_\_\_ ( X )  
Applicant can drive \_\_\_\_\_
- (8) 申請人吸煙 \_\_\_\_\_ ( X )  
Applicant smoking \_\_\_\_\_
- (9) 申請人接受每週休息日安排在平日 \_\_\_\_\_ ( ✓ )  
Applicant accept weekly rest day on weekdays \_\_\_\_\_
- (10) 申請人接受在有需要時額外工作 \_\_\_\_\_ ( ✓ )  
Applicant accept extra duties when necessary \_\_\_\_\_
- (11) 申請人保持日常個人衛生 \_\_\_\_\_ ( ✓ )  
Applicant maintain daily personal hygiene \_\_\_\_\_
- (12) 申請人偏食 \_\_\_\_\_ ( X )  
Applicant is a picky eater \_\_\_\_\_
- (13) 申請人可接觸豬肉 \_\_\_\_\_ ( ✓ )  
Applicant can touch pork \_\_\_\_\_
- (14) 申請人可進食豬肉 \_\_\_\_\_ ( ✓ )  
Applicant can eat pork \_\_\_\_\_

以上資料由申請人提供及確認以上資料正確無訛，若資料不符必須由申請人承擔責任  
All information given above were provided & confirmed by applicant. Applicant is liable for all responsibilities for any false information found.